



Finance Manager – Sweden

Reports to: Country Manager, Sweden
("Country Manager")

Mine Locations: Bolivia, South America, California, USA

Position Location: Stockholm, Sweden (5 days in office)

Direct Reports: None

Indirect Reports:
Finance teams

Internal: Finance teams, mine management, senior managers at the corporate office

External: financial institutions, vendor & advisors

Scope of Responsibility & Complexity

This role will provide planning, coordination and oversight to execute the financial reporting and financial planning duties of Andean PM AB ("Andean Sweden"), ensuring timeliness, accuracy and integrity of all financial information, which includes precious metals trading activities, regulatory compliance and other Andean Sweden's administrative activities. This role will also maintain good relationships with financial institutions, the Swedish tax agency and other stakeholders.

Qualifications & Skill Requirements

Minimum qualifications, Formal Education, Certifications or Equivalent

- Bachelor's degree in accounting or finance
- Swedish Chartered Professional Accountant (CPA) designation preferred

Working Experience – Nature & Length

- Minimum 5 years' experience in finance and accounting within the mining industry

Additional qualifications – competency requirements

- Strong analytical skills with solid attention to detail
- Strong communication skills and proven interpersonal skills, both written and verbal.
- Team player with proven relationship building skills.

POSITION DESCRIPTION

The Finance Manager is responsible for overseeing and supporting the finance and accounting operations of Andean Sweden. The Finance Manager collaborates with the mine sites and all corporate areas to deliver financial statements, financial planning and variance analysis; as well as Andean Sweden's regulatory reporting, contributing to Andean Precious Metals Corp. ("Andean")'s overall financial success.

RESPONSIBILITIES

- Provide day to day oversight into Andean Sweden accounting operations, including precious metals trading activities, accounts payable, accounts receivable, and other general ledger transactions
- Prepare monthly financial information of Andean Sweden on a timely basis
- Oversee reconciliation of Andean Sweden's bank accounts and other financial accounts, ensuring discrepancies are investigated and properly resolved within the month-end timelines
- Conduct a integral analysis of Andean Sweden's ERP needs within the next 3 months

- Collaborating with cross functional areas to produce financial performance analyses, identifying key trends, areas for improvement and cost saving opportunities
- Provide monthly budget versus actual analyses to Andean Sweden
- Collaborating with cross-functional teams to gather relevant data and insights for financial models
- Prepare monthly financial statements, working with the mine sites to deliver the required information for the Sweden consolidation, when implemented
- Ensure quality control over financial transactions and financial reporting
- Ensure Andean Sweden's transactions are properly accounted for following applicable GAAP/ IFRS guidance
- Ensure financial systems and processes are in place and reviewed for process improvement
- Lead the month-end and year-end closing processes of Andean Sweden
- Monitor internal controls to ensure compliance across regulatory reporting and auditing process
- Act as the main of point of contact with external auditors to ensure smooth and timely quarterly reviews and year-end audits
- Assist with the preparation of the budget and report variances in conjunction with Country Manager
- Analyzing financial performance, identifying key trends and areas for improvement as required
- Assist in the maintenance of an effective and efficient planning process for all the functional areas.
- Proactively develop and present analytics to drive financial and operating excellence
- Participates in ad hoc analysis and reporting as required by the Country Manager
- Responsible for the monthly VAT reconciliations and VAT recovery submissions
- Review and reconcile the marketable securities & other short-term investments held by Anden Sweden
- Review the share-based compensation plans and general ledger entries, when applicable
- Prepare and maintain Andean Sweden's new chart of accounts
- Set up and responsible for all banking transactions, EFTs of Andean Sweden
- Responsible for the daily and month-end input of the applicable forex rates into Andean Sweden's ERP
- Reconciliation the Andean Sweden's side of intercompany transactions
- Collaborate with the preparation of management reports and presentations
- Additional duties as assigned by the Country Manager.

Qualification and Skills:

- Bachelor's Degree from a recognized University or College in Finance, Accounting, Business Administration or related field.
- CPA designation preferred
- Expert level experience in Excel
- 5+ years of finance or accounting experience within the mining industry
- IFRS Knowledge
- Financial reporting and consolidation experience
- Strong verbal and written communication skills in English
- Strong MS office skills and financial systems applications
- Excellent analytical, problem solving and organizational skills
- Ability to work within a team and as an individual contributor in a fast-paced, changing environment
- Ability to leverage and/or engage others to accomplish projects
- Spanish speaker is a plus